

Columbus Catholic Schools
Meeting Minutes
August 21, 2023

Chairperson Matt Niedbalski called the meeting to order at 5:30 p.m. and presided over the board meeting of Columbus Catholic Schools. Board members present: Heidi Field, Peg Niedbalski, Matt Niedbalski, Tara Sjuts, Dennis Grennan, Sarah Pillen, Paige Young, Jay Pelan, and T.J. Thiem by phone. Administrators present: Jeff Ohnoutka, President, Brady Vancura (Scotus Principal), Amy Sokol (St. Anthony Principal), Amy Evans (St. Isidore Principal), and Cheryl Zoucha (St. Bonaventure Principal). Absent board members: None.

The meeting opened with prayer led by Deacon Dan Keiter and reflection followed by the Pledge of Allegiance. Motion to approve agenda carried without objection. Motion to approve minutes of July 17, 2023 carried without objection with correction noted by Tara Sjuts.

HANDOUTS – (1) Executive Director Report; (2) Scotus Principal Report; (3) Financial Report/Budget (July); (4) Bylaws Revisions; (5) Strategic Plan; and (6) Development Report.

VISITOR RECOGNITION/CORRESPONDENCE/INTRODUCTIONS – None.

ADMINISTRATIVE REPORTS (in addition to submitted printed reports in board packets):

Mr. Ohnoutka stated he will provide updated committee lists once completed. He also stated he has enjoyed traveling and being present in each of the four schools within CCS and reported a smooth start overall though a few facility projects were not yet complete and Scotus was having HVAC issues. Mr. Vancura advised that a review of the accelerated reader program was occurring in order to determine the best way to incorporate the program for all of the students. This may involve changes in requirements to balance out the work being completed in the classroom setting and in study halls particularly at the seventh grade level.

COMMITTEE REPORTS (in addition to submitted printed reports in board packets):

- A. Advancement Committee Report: Committee Chair Peg Niedbalski reported that the Mass, Dash, and Burger Bash event had been postponed to a future date.
- B. Facilities Committee Report: Committee Chair Jay Pelan reported that the committee would be meeting in September and will report further at the following CCS board meeting.
- C. Finance Committee Report: Committee Chair Sarah Pillen reported that the finance committee met and minutes will be supplemented to Board packet moving forward. Sarah Pillen indicated that the Finance Committee was now fully intact with representatives from each parish and had reviewed the budget and mechanisms going into it. Further, Sarah Pillen met with the CCS bookkeeper and scheduled future meetings for the morning of CCS board meetings. Following the report, Peg Niedbalski made a Motion, which was seconded by Matt Niedbalski, to approve/ratify the budget for each school and cafeteria and table the financial report for July and August. After an opportunity for discussion, the Motion carried unanimously.

D. Mission Integration Committee Report: Committee Chair Matt Niedbalski reported that the committee would be meeting in September and will report further at the following CCS board meeting.

OLD BUSINESS None.

NEW BUSINESS

- A. Bylaws Revisions. After discussion, Dennis Grennan moved, and Jay Pelan seconded, to amend the CCS Bylaws to (1) increase the terms of the Chairperson, Vice-Chairperson, and Second Vice-Chairperson from one (1) year to two (2) years; and (2) to amend the CCS standing committees to Executive; Advancement; Facilities; Finance; and Mission Integration. After an opportunity for discussion, the Motion carried unanimously.

- B. Strategic Plan. Jeff Ohnoutka presented a draft Strategic Plan for CCS for the board's review and consideration. No action was taken.

EXECUTIVE SESSION

None.

ITEMS FOR FUTURE AGENDA

- A. Regular Meeting. The next scheduled meeting will be on Monday, September 18, 2023, beginning at 5:30 p.m. at St. Anthony's School.

- B. Items for the Agenda: (1) Strategic Plan for CCS presented in draft form by Jeff Ohnoutka; (2) Report of St. Anthony's School Principal; and (3) Other matters, if any, to be determined by the Executive Committee.

Peg Niedbalski moved, and Dennis Grennan seconded, the motion to adjourn and, after an opportunity for discussion, the motion carried unanimously, and Chairperson Matt Niedbalski adjourned the meeting.

Respectfully Submitted,

Jason D. Mielak, Secretary