

St. Bonaventure Child Care Center
1604 15th Street, Columbus, NE 68601
(402) 564-9338 or kkluever@colcath.org

WHO: Children, ages 3-12, open to anyone in the community

HOURS: 7 a.m. to 5:30 p.m. (during the School year) 7:15 a.m. to 5:30.p.m. (Summer session) Monday through Friday, except holidays

We may close on days when less than twenty children are expected to be in attendance, as indicated by sign up sheets.

RATES: \$4.50 per hour for the first child in attendance

\$4 per hour for additional siblings in attendance at the same time

An annual supply fee is also collected, which is \$60 a year per family if using child care services for more than 5 hours per week, \$35 if less than 5 hours per week. Summer only fee is \$35.00. This is a non-refundable registration fee due back with the Enrollment form.

Families are also asked to contribute a \$20 or \$25 gift card for snacks per child from Super Saver, HyVee or Walmart each season your child is in attendance. Summer Snack Cards need to be purchased by August 1. School year Snack Cards need to be purchased by May 2. If the required amount hasn't been purchased, it will be added to your first bill in August or May. Those families whose children do not get offered snacks during hours attending child care will not be charged for snack cards.

SUMMER SESSION: May 20- August 9, 2024

Families will sign up for a set amount of days/hours on the enrollment sheet, eleven of the twelve weeks of the summer. One week's unpaid time will be allowed for vacation. Children signed up for half days will be charged a minimum of 4 hours per day and 7 hours per day for full days. Vacation time may be used all in one week, or by dividing up the days throughout the summer. Fees will also be prorated the weeks of Memorial Day, Fourth of July, and for those attending Vacation Bible School. This allows us to set and keep staff hours stable throughout the summer. Fees will be reduced for those attending Our Summer Preschool or Grade School camps. Extra hours may be available at the regular rate by prior arrangement.

Drop in spaces may also be available for children who are not enrolled for regular hours if there is room.

SCHOOL YEAR: August 16, 2024 - May 13, 2025

Families will sign up for days and hours on the enrollment sheet. A minimum of one hour per day will be charged even if a child is in attendance less than one hour. **Families are allowed to cancel one day worth of hours for each week with 24 hours notice.** Any other unattended days will be billed. In case of illness, the facility needs to be notified as soon as possible. This allows time for anyone on the waiting list to be contacted and make arrangements to attend. Families will need to sign up for Early Out Days and/or Vacation days on monthly newsletters or by Brightwheel. **If you have signed up for Early out or Vacation Days you will be charged, unless you cancel by the sign up deadline day.** (over)

OTHER INFORMATION:

All fees are nonrefundable. A \$5.00 late payment fee will be assessed on accounts thirty days overdue. Late pick up fees of \$40 per hour will be charged in 15 minute increments. This will be charged if you pick up

after closing at 5:30pm. (A five minute grace period will be given for pickup). Summer weekly payments are due the following week. Statements are issued twice a month during the school year. A two-week notification is required for ending child care services and families will be invoiced for those hours.

LUNCHESES:

The Program participates in the lunch program at Scotus during the school year.

In the summer and on Early Out/Vacation days the children will need to bring a nutritious lunch from home. If we are able to participate in a Summer Lunch Program we will do that. We are looking into options at this time.

PROGRAM:

The Child Care Program will strive to provide the best possible environment and experiences for children. This will include a balance of active and quiet play, as well as time for group and individual activities. Projects, arts/crafts, stories, learning centers, and outdoor time will be part of the curriculum. Special activities like cooking projects, guest speakers or readers, attending Library-sponsored activities, field trips, and service projects may also be planned. More details are available in the Child Care Handbook, and in the monthly newsletters.

Please Keep this Sheet for your Reference!